

Cabinet



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Thursday, 2 May 2024

A meeting of the **Cabinet** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Monday, 13 May 2024 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:emma.denny@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. Please note that this meeting is live-streamed: youtube.com/@nndcedemocracy/streams

Emma Denny
Democratic Services Manager

To: Cllr W Fredericks, Cllr L Shires, Cllr T Adams, Cllr A Brown, Cllr H Blathwayt, Cllr C Ringer, Cllr J Toye, Cllr A Varley and Cllr L Withington

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



If you have any special requirements in order to attend this meeting, please let us know in advance
If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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A G E N D A

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **MINUTES** 1 - 8

To approve, as a correct record, the minutes of the meeting of the Cabinet held on 15 April 2024.
3. **PUBLIC QUESTIONS AND STATEMENTS**

To receive questions and statements from the public, if any.
4. **ITEMS OF URGENT BUSINESS**

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972
5. **DECLARATIONS OF INTEREST** 9 - 14

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)
6. **MEMBERS' QUESTIONS**

To receive oral questions from Members, if any
7. **RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE** 15 - 20

The following recommendation was made to Cabinet by the Overview & Scrutiny Committee at the meeting held on 17th April:

 1. **East of England Water Summit:**

That Cabinet provide advice on what it would like the Council to take forward on water issues following the East of England Water Summit.
 2. **Call-in of Cabinet decision – Rocket House, Cromer:**

There is an extraordinary meeting of the Overview & Scrutiny Committee on 8th May to consider a call-in request to review the following Cabinet decision made at the meeting held on 15th April:

Cabinet Agenda Item 11: Rocket House, Cromer

Cabinet **RESOLVED**

 - 1.1 To delegate to the Asset Strategy Manager (Estates), in consultation with the s.151 officer, the existing allocated capital budget to action remedial works as soon feasibly possible to the

property, as outlined in the Intrusive Inspection and Damp Investigation Report, subject to the vacation of the tenant (RNLI).

- 1.2 Delegate to the Asset Strategy Manager (Estates), in consultation with the s.151 officer, to utilise any remaining capital budget to undertake energy improvement works to the property in order to increase the energy performance rating to the required standard for leasing.
- 1.3 Delegate authority to the Asset Strategy Manager to commence negotiation of terms for a new lease, with the existing RNLI tenant, with a further report back to Cabinet in accordance with governance procedures.

Reason for the decision:

To address the ongoing issues with damp in the building and increase the energy performance of the building.

Reason for the call-in to the Overview & Scrutiny Committee:

This decision has been called-in to the Overview & Scrutiny Committee for the following reasons:

The Call-In request is made because of concerns over the decision taken by Cabinet to undertake significant works to the Rocket House Building, Cromer without sufficient supporting evidence being made available in public in respect of the following:-

- A developed options appraisal showing the costs, advantages, disadvantages, and risks associated with each option;
- A detailed business case showing the historical income and revenue and capital costs for the building to date; and the future projected income and revenue and capital costs together with the forecast payback period and full risk assessment arising from a decision to proceed.

*** Please note that the agenda for the Cabinet meeting of 13th May is published **before** the extraordinary meeting of the Overview & Scrutiny Committee on 8th May. The outcome of the call-in request is therefore not known at the time of publication. Any recommendations will be reported at the Cabinet meeting on 13th May**.*

Supporting information submitted to the Overview & Scrutiny Committee regarding the call-in is attached to this agenda. Any further information regarding previous Cabinet decisions on this matter can be found on the Council's website: [Home | Committee structure \(north-norfolk.gov.uk\)](http://north-norfolk.gov.uk)

8. SHORT TERM LEASE - ROCKET HOUSE, CROMER

21 - 24

Executive Summary	The RNLI who is an existing tenant at the Rocket House, Cromer, gave notice to vacate the premises July 2024. For the benefit of the RNLI and the tourist sector a short-term lease is proposed to enable the RNLI to remain in occupation over the summer until 31 st October 2024.
Options considered	Not to renew the lease, which was discounted due to the lease proposal enabling the RNLI museum to remain open this summer, which supports the tourism sector.
Consultation(s)	Local Members
Recommendations	That Cabinet agree to the short-term lease as outlined in the exempt appendix.
Reasons for recommendations	To have a lease in place for a short period to enable the existing tenant to be in operation.
Background papers	N/A

Wards affected	Cromer Town and Suffield Park
Cabinet member(s)	Cllr L Shires, Cllr H Blathwayt, Cllr A Varley, Cllr L Withington
Contact Officer	Renata Garfoot Asset Strategy Manager. Renata.Garfoot@North-Norfolk.gov.uk

9. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A (as amended) to the Act.”

Information in the appendix to agenda item 8 involves the likely disclosure of exempt information as defined in paragraph 3, Part 1 of schedule 12A (as amended) to the Local Government Act 1972.

This paragraph relates to:

Para 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

The public interest in maintaining the exemption outweighs the public interest in disclosure for the following reasons:

The information is commercially sensitive, relating to commercial options being considered by the authority. Releasing this information would be likely to have a prejudicial impact upon third parties as well as the Council in obtaining best value.

10. PRIVATE BUSINESS

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